

# 浙江大学海宁国际校区班车管理规定

## （试行）

为方便师生工作与生活，就国际校区来往杭州各校区间班车作如下规定：

**第一条** 海宁国际校区班车是为满足校区教学、科研、办公、生活等需要开通的校园公共交通。

**第二条** 班车类型：班车包括有工作日行政班车、工作日教学班车和周末学生班车。工作日行政班车是为行政和教学人员设置的早晚班车；教学班车为兼职教师及其助教设置的日间往返班车；周末班车是为学生到紫金港校区学习交流设置的班车，实行预约开放，如预约人数单趟次少于等于 5 人，该周周末班车取消。

**第三条** 班车预约：为有效利用班车资源，班车乘坐实行预约制度。教职工及学生可在预约网站及微信公众号查找班次并自主预约，若不能按预约班次乘坐，应提前取消预约。乘坐班车时应配合班车司机或服务人员验证身份信息后乘坐。

**第四条** 班车预约权限：教职工可预约所有车次班车并可为有实际校区相关工作需要的第三方预约。学生可预约周末学生班车，约满为止。根据每学期实际情况，工作日教学往返班车开放一定数量给学生预约乘坐。非国际校区专职员工的浙江大学教职工因工作需要乘坐班车的，可由业务归口部门填写预约系统白名单申请表，经归口部门负责人审批同意后可加入预约系统白名单，自主预约班车。

**第五条** 预约人员确保乘坐，未预约人员应出示身份证明并登记相关信息，班车有余位时可乘坐，未预约人员数量超过核载人数时请听从班车司机现场安排。

**第六条** 班车始发站至少提前 5 分钟到达指定停车地点，因不可抗力或特殊情况需要作出变更的应提前一天公告。

**第七条** 所有班车乘车人均应遵守乘车规定：

- 1、按时乘车。乘车人上车应主动配合验证身份。
- 2、安全乘车。乘车人在车上应系好安全带，不得携带易燃、易爆、易腐蚀、有毒、放射性等危险品以及任何化学试剂上车；
- 3、文明乘车。禁止吸烟和大声喧哗，不在车厢内饮食，不带宠物及活禽等乘车。

# **Shuttle Bus Management Regulations**

## **International Campus, Zhejiang University**

### **(Trial)**

For the convenience of all the faculty and students of International Campus, Zhejiang University, the following management regulations are formulated on the shuttle bus operation between campuses to international campus.

**1** Shuttle bus service of International Campus is for teaching, working, and campus life only.

**2** Type of shuttles: Shuttles include Workday Admin Shuttle, Workday teaching Shuttle as well as Weekend Student Shuttle. Workday Admin Shuttles are for faculties and staff. Workday Teaching Shuttles are for faculties and staff, as well as visiting teaching assistants. Weekend Student Shuttle is provided for the enhancement of communication between Zijingang Campus and Haining Campus. If no more than 5 people make the reservation, shuttle service of this weekend will be cancelled.

**3** Shuttle reservations: To make full use of shuttle resources, all passengers need to make a reservation in advance. Teaching and admin staff and students can book the shuttle on the Campus Operation Service or in the Campus Logistics Service WeChat Public Account. Please cancel the reservation if the seat is no longer required. Please use your e-ticket and scan the code as you get on the bus.

**4** Reservation authorization: Teaching and admin staff have the right to reserve all kind of shuttles and can reserve for third party in case of any teaching demand. Students can book weekend student shuttle. Based on the actual situation, there are some seats allocated for students to book in the working teaching shuttle. Teaching and admin staff of other campuses of Zhejiang University who requires shuttle services between ZJU campuses can apply for white list permission so that the staff can book the ticket by oneself.

**5** For passenger with valid booking, shuttle boarding is guaranteed. If there are seats left, those who do not reserve can show their identification info and register when getting onto the bus. If there are more demands than available seats, please follow the instructions of the driver or on-site supervisor.

**6** The shuttle bus should arrive at the appointed location at least 5 minutes before departure at the first stop. Notice will be given one day in advance if there is any schedule adjustment due to unexpected cases.

**7** All the passengers should follow these rules:

- a) Please show your ticket and get on the bus on time.
- b) Please keep safety in mind, buckle up when seated. Do not carry inflammable, explosive, corrosive, toxic, radioactive goods and chemicals onto the bus.
- c) Please take bus with good manner. Do not smoke, shout, eat smelly food, or carry pets or birds onto the bus.