

INTERNATIONAL CAMPUS SERVICE INFORMATION FORM

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Department: CDM

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Service	Unauthorized Vehicle Reservation Procedure
Targeted	Students, Teachers and Administrative Staff
Theme	Logistics Service
Related Regulations	a. <i>Campus Order Management Regulations of International Campus, ZJU</i> ; b. <i>Reservation System Procedure of International Campus, ZJU</i>
Application Documents	Online reservation information, such as vehicle basic information, campus entering time, vehicle owner name and telephone
Procedure	a. online reservation (two approaches): 1. log in COC website (http://cocapp.intl.zju.edu.cn) and fill in related information; 2. follow “WeChat Official Account for Logistics Service” and log in and fill in related information. b. text message will be sent to the registered mobile phone after a successful reservation.
Form Acquisition	NO
Service Place	online
Service Time	24-hour
Consultation Phone	(0571)0573-87572114
Acceptance Dept.	Campus Development and Management (CDM)
Approval Dept.	Campus Development and Management (CDM)
Pre-acceptance Dept.	
Follow-up Dept.	Campus Service Center
Seal Type	NO
Service Response	prompt
Commitment Time	NO
Rates	NO
Charge Base	NO
Service Type	Public Service
Monitoring Phone	(0571)0573-87572229

Position (or Responsible Personnel)	Kang Chen
Audit Dept.:	