

INTERNATIONAL CAMPUS SERVICE INFORMATION FORM

Compiler: Mia Zhang

Department: CDM

Compile Date: July 2, 2018

Service	Campus Card Application
Targeted	Teachers and administrative staff, students, consumers
Theme	Logistics Service
Regulations	a. <i>Regulations re Campus Card Management of ZJU (Trial)</i>
Application Documents	<i>Campus Card Application of International Campus, ZJU</i>
Procedure	a. download and fill in <i>Campus Card Application of International Campus, ZJU</i> ; b. get approved by the applicant's department; c. get approved by the duty director of Campus Operation Center with ID
Form Acquisition	http://www.intl.zju.edu.cn/sites/default/files/zhe_jiang_da_xue_guo_ji_lian_he_xue_yuan_hai_ning_guo_ji_xiao_qu_xiao_yuan_qia_shen_qing_biao_0.docx
Service Place	Campus Service Hub
Service Time	Workday 08:30-12:00 13:00-17:00
Consultation Contact	(0571)0573-87572114
Acceptance Dept.	Office of Campus Development and Management (CDM)
Approval Dept.	Office of Campus Development and Management (CDM)
Pre-Dept.	Applicant's department
Follow-up Dept.	Campus Service Center
Seal Type	Institute Seal
Service Response	Prompt
Commitment Time	NO
Rates	Free for official cards; consumer cards charging fees on card cost and 20% service fee.
Charge Base	<i>Regulations re Campus Card Management of ZJU (Trial)</i>
Service Type	Public Service
Monitoring Phone	(0571)0573-87572229
Position	Mia Zhang
Audit Dept.:	