

INTERNATIONAL CAMPUS SERVICE INFORMATION FORM

Compiler: Mia Zhang

Department: CDM

Compile Date: July 2, 2018

Service	Campus Reservation System Access Application
Targeted	Part-time teachers
Theme	Logistics service
Regulations	
Application Documents	<i>Reservation System Access Application Form</i> (both in digital and printed)
Procedure	<ul style="list-style-type: none"> a. download and fill in the <i>Reservation System Access Application Form</i> b. get approved by the director of the applicant's department; c. send the digital form to e-mail: cdm@intl.zju.edu.cn and bring the form to AS313
Form Acquisition	http://coc.intl.zju.edu.cn/zh-hans/content/868752
Service Place	AS 313
Service Time	Workday 08:30-12:00 13:00-17:00
Consultation	(0571)0573-87572229
Acceptance Dept.	Office of Campus Development and Management (CDM)
Approval Dept.	Office of Campus Development and Management (CDM)
Pre-Dept.	Applicant's department
Follow-up Dept.	Office of Campus Development and Management (CDM)
Seal Type	
Service Response	Prompt
Commitment Time	NO
Rates	NO
Charge Base	Decision of Price Management Team ZJU [2017] No.15
Service Type	Public Service
Monitoring Phone	(0571)0573-87572229
Position (or Responsible Personnel)	Mia Zhang
Audit Dept.:	