**Zhejiang University**

**Approval Form of Unplanned Repair Project**

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| 工 Project Profile：（Including project site, element works,etc.） | | |
| Applicant (seal) :  Signature of Person-in-charge (College-level)： | | Tel：  Signature： |
| Source of Funding： | | Estimated Budget： |
| Project involving structure changes and fire safety  Approval of Zhejiang University Design Institute: | Signature  Seal | |
| Project involving electricity & water supply and drainage lines changes  Approval of Water & electricity Guarantee Center: | Signature  Seal | |
| Project involving fire control  Approval of Safety and security department:: | Signature  Seal | |
| Project involving laboratory ventilation, hazardous chemicals  Approval of the laboratory and equipment management office: | Signature  Seal | |
| Project involving the building facade, school public site changes  Approval of Campus management committee: | Signature  Seal | |
| Approval of Office of Campus Development  and Management： | Signature  Seal | |
| Explanation：  1. Unplanned repair project refers to the project of indoor and outdoor repair and decoration that is carried out by each college (each unit) with self-raised funds other than central repair and purchase funds and university repair funds.  2. Before the approval, please read the notice of safe and civilized construction of the repair project and the implementation rules of the repair project of Zhejiang University and other documents and procedures.  3. Provide the relevant qualification materials of construction unit, and sign the construction contract according to the school repair project contract template after approval.  4. This form shall be copied to the property unit before the commencement of construction, and the certificate of safe and civilized construction issued by the property unit shall be attached when the project settlement is submitted for review. | | |